

Job-Aid: Administration of a COVID-19 Vaccine

Always disinfect his/her hands before starting with this procedure.

Before opening a vial, read the expiry date on the label and ensure that the vaccine has not expired. Clean the rubber stopper of the vial with a cotton swab moistened with clean water, before each withdrawal from the vial.

NOTE

Never prefill syringes with vaccines for use later

Never leave the needle and syringe in a vial

Do not soak the cotton balls/swabs in water

All COVID-19 vaccines must be administered intramuscularly, NOT intravenously or subcutaneously.

Vaccine spills should be cleaned with an appropriate **antiviral disinfectant**.

- Draw up the required dose (see vaccine-specific instructions) using a sterile needle and syringe. Follow the “one needle, one syringe, one time” policy

- Expose the arm completely from shoulder to elbow. The injection site is 3-5cm below the acromion process.
- Clean skin with cotton wool moistened with water, not an alcohol swab.
- Administer the required dose of vaccine into the deltoid muscle (upper arm) of the non-dominant arm.
- Inject the vaccine by holding the syringe firmly between thumb and forefinger and inserting the needle into the densest portion of the muscle at a 90° angle. Inject vaccine slowly and remove needle quickly.

- Apply gentle pressure with sterile gauze or cotton ball. Do not rub the site as this interferes with absorption of the vaccine.
- Discard needle and syringe as one (without disconnecting or re-capping) into the sharps container.
- Disinfect your hands and make the client comfortable.

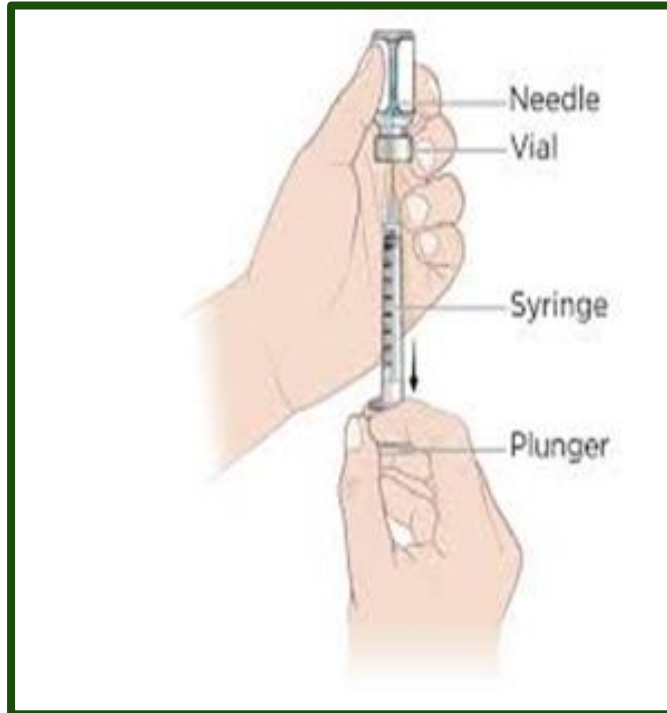


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